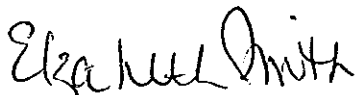


Department of
Veterans Affairs

Memorandum

Date: January 22, 2014
From: Associate Director Patient Care Service
Subj: LPN Reassignment
To: Valenda Adams

1. Will be reassigned to Specialty Clinics at her request.
2. Will be placed on Monday-Friday 8 hour day shift tour. At this time only the 8 shift is available for the Specialty Clinics Nursing staff.
3. The agency can provided a signed letter that the employee will be granted one instance of priority consideration in accordance with the Master Agreement for the next LPN position she chooses and is qualified to apply for.
4. When the patient care areas have a need for overtime for coverage, it will carried in accordance with the Master Agreement, subject to seniority, and availability. The employee may work in any department/unit she has the competencies and skill set as a LPN.
5. The re-assignment will take place the first pay period in 2014 unless the employee and union are willing for the employee to begin transitioning to Specialty Clinics sooner.
6. A QSI may not be granted. QSIs are only given when an employee sustains a high level of achievement that merits faster than normal advancement of basic pay.
7. The employee will be granted one instance of priority consideration in accordance with the Master Agreement for the next LPN position she chooses and is qualified to apply for.



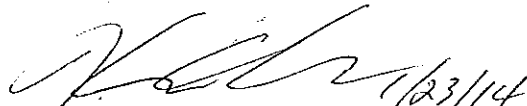
ELIZABETH A. SMITH, MSN, RN, NEA-BC DATE
Associate Director Patient Care Service



BRADFORD DAVIS, RN DATE
Nurse Manager Acute Care

 1/23/14

VALEND A ADAMS, LPN DATE

 1/23/14

KEVIN ELLIS DATE
President Local 2338